

25 June 2018



Dear Parents/Carers

GCSE Results Publication and Collection

Your GCSE results will be published **Thursday 23 August** and will be available for collection from the Dining Hall at **9.00am**.

On the day, staff will be available to discuss your results and help you with your next steps, whether that be sixth form, college or something else.

It is expected that students will collect their results personally at this time but, if you are not able to do so, the following procedures apply. Please read these carefully as, due to the introduction of the new 'General Data Protection Regulation' (GDPR), these procedures are different from previous years:

- Results cannot be given out by telephone under any circumstances;
- If you wish any other person (including family members) to collect your results on your behalf, you must send a signed letter of authorisation to the Examinations Officer (Ms England) and the person collecting your results for you must bring ID on the day;
- If you wish to receive your results by post, you must have supplied the Examinations Officer (Ms England) with a stamped addressed envelope by the end of the summer term (Friday 20 July). Results will then be posted to you as soon as possible after the date of publication (Thursday 23 August).

Please note, that we would only be willing to email your results to you under exceptional circumstances and only when it is not possible to use any of the above methods.

- If you wish to receive your results by email, we can only send the results to an address held on the school system. The results will be sent by email with a password protected attachment. The password must be collected in person from the Examinations Officer by the end of the school summer term (20 July).

Please do not hesitate to contact rengland@hamptoncollege.org.uk if you have any queries.

Yours sincerely

R England
Assistant Head of School

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